

COUNCILLORS' INFORMATION BULLETIN

Tuesday, 22 December 2020

Bulletin No: IB/1059

INFORMATION ITEM	Pages
<p>1 Delegated Planning Decisions</p> <p>Delegated planning decisions for the week beginning 14 December 2020 are attached. Contact for enquiries: Jean McPherson, Group Manager: Development Management on jean.mcpherson@crawley.gov.uk.</p>	5 - 6
<p>2 Temporary Traffic Regulation Orders</p> <p>The following documents are attached in relation to Temporary Traffic Regulation Orders:</p> <ul style="list-style-type: none"> List of Temporary Traffic Regulation Orders Holbein Road, Tilgate (Appendix A) Manor Royal Exit from A23 London Road, Langley Green & Tushmore (Appendix B) Southgate Avenue Northbound, Northgate & West Green (Appendix C) 	7 - 14
<p>3 Action Taken Under Delegated Authority (Significant Operation Decision): Brownfield Land Register Part 1 - 2020 Update</p> <p>On 17 December 2020, the Head of Economy and Planning approved the publication of the Brownfield Land Register Part 1 2020 update. This decision was taken in accordance with the delegation 7.bb of the Head of Economy and Planning Services' Sub-delegation Scheme ("to make 'factual updates and minor amendments' to Part 1 of the Brownfield Land Register").</p> <p>The Brownfield Land Register Regulations 2017 require local planning authorities to publish and maintain a register of land within their area which meets certain criteria in terms of its status as Brownfield Land, and in terms of its potential to provide housing led development in future years. The Regulations require that this Register is reviewed at least annually.</p> <p>The update concerns 'Part 1' of the Brownfield Land Register, which is the basic legally required Register. Councils have the ability to identify sites as being within 'Part 2' of the Register, thereby granting them 'permission in principle', a form of planning consent. There is no 'Part 2' of the Crawley Register.</p>	



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The update to the Register takes account of changes to the planning status of various sites since the last update, and includes the addition of new sites where these have been granted planning permission (or prior approval) or where the allocation of the site in the Council's updated Local Plan has been supported by the Full Council.

4 Action Taken Under Delegated Authority (Significant Operation Decision): Infrastructure Funding Statement 2019/20

On 17 December 2020, the Head of Economy and Planning approved the publication of the Infrastructure Funding Statement 2019/20. The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019) came into force on 1 September 2019. Under these regulations, Infrastructure Funding Statements (IFS) will replace CIL Regulation 123 Lists as the mechanism through which projects are identified for CIL funding.

For each financial year, starting from 2019/20, the council is required to publish an Infrastructure Funding Statement (IFS). This is made up of three parts:

- Section 106 Report: including a summary of section 106 income and expenditure (including details of some non-monetary contributions); details of projects on which section 106 receipts were spent or allocated; and the amount of section 106 receipts retained at the end of the financial year.
- CIL Report: including a summary of CIL income and expenditure; details of projects on which CIL was spent or allocated; and the amount of CIL retained at the end of the financial year.
- Infrastructure List: a statement of the infrastructure projects or types of infrastructure which the council intends will be, or may be, wholly or partly funded by CIL.

The Infrastructure Funding Statement 2019/20 has been published and can be found [here](#).

5 Heritage Assets Review 15 - 16

Information on a Heritage Assets Review is attached.

6 Consideration Report: Calendar of Meetings 2021/2022 17 - 18

Consideration report CEX/53 is attached for information.

7 Crawley Rough Sleepers - working throughout the Pandemic 19 - 32

Information is attached for Councillors only.

8 Press Releases

Press releases are available at www.crawley.gov.uk/news

CRAWLEY BOROUGH COUNCIL

DELEGATED PLANNING DECISIONS

The following decisions were issued, subject to conditions, under delegated powers for the period 14/12/2020 and 18/12/2020

Application Number	Location	Proposal	Date of Decision	Decision
CR/2019/0696/CC1	LAND PARCEL AT JERSEY FARM, COUNTY OAK LANE, LANGLEY GREEN, CRAWLEY	DISCHARGE OF CONDITIONS 3 (MATERIALS), 4 (TREE PROTECTION PLAN), 5 (LANDSCAPING), 7 (SURFACE WATER DRAINAGE), 8 (SLAB LEVELS) , 12 (ECOLOGY), 13 (BIRD MANAGEMENT PLAN) & 15 (NETWORK READY) PURSUANT TO CR/2019/0696/FUL FOR THE ERECTION OF A WAREHOUSE BUILDING TO PROVIDE B8 USE TOGETHER WITH ASSOCIATED CAR PARKING & LANDSCAPING	17 December 2020	SPLIT DECISION
CR/2020/0360/FUL	THE MONTEFIORE INSTITUTE, HAZELWICK ROAD, THREE BRIDGES, CRAWLEY	REPLACEMENT OF EXISTING TIMBER FRAMED, CRITTAL & MIXED TIMBER & UPVC FRAMED WINDOWS WITH NEW R9 UPVC DOUBLE GLAZED WINDOWS IN THE SAME STYLE & PROFILES AS EXISTING. NEW TIMBER DOOR IN SAME STYLE & COLOUR AS EXISTING	16 December 2020	REFUSE
CR/2020/0512/FUL	11 WINTER GARDENS, SOUTHGATE, CRAWLEY	ERECTION OF A REAR CONSERVATORY	18 December 2020	PERMIT
CR/2020/0605/FUL	WOODVALE, SCALLOWS ROAD, THREE BRIDGES, CRAWLEY	NEW DRIVEWAY WITH DROPPED KERB	18 December 2020	PERMIT
CR/2020/0662/192	UNIT 2, 5-7 BRIGHTON ROAD, SOUTHGATE, CRAWLEY	CERTIFICATE OF LAWFULNESS FOR PROPOSED CHANGE OF USE FROM A2 TO A1 RETAIL UNIT WITH OPENING HOURS 0700HRS - 2200HRS	14 December 2020	REFUSE

Application Number	Location	Proposal	Date of Decision	Decision
CR/2020/0663/FUL	UNIT 1, OAKWOOD INDUSTRIAL PARK, GATWICK ROAD, NORTHGATE, CRAWLEY	REPLACEMENT OF FIRST FLOOR CURTAIN WALLING ON THE WEST ELEVATION WITH PROFILED METAL CLADDING TO MATCH EXISTING	14 December 2020	PERMIT
CR/2020/0674/FUL	ROSE COTTAGE, PEEKS BROOK LANE, POUND HILL, CRAWLEY	PROPOSED SINGLE STOREY FRONT EXTENSION	15 December 2020	PERMIT
CR/2020/0677/PA3	STERLING HOUSE, HIGH STREET, NORTHGATE, CRAWLEY	PRIOR APPROVAL FOR CHANGE OF USE FROM OFFICE (B1) TO RESIDENTIAL (C3) FOR 14 UNITS	16 December 2020	PRIOR APPROVAL REFUSED
CR/2020/0683/192	9 BENNETT CLOSE, MAIDENBOWER, CRAWLEY	CERTIFICATE OF LAWFULNESS FOR PROPOSED CONVERSION OF EXISTING GARAGE TO STUDY AND INTERNAL ALTERATIONS TO CREATE ENLARGED KITCHEN AND W/C.	17 December 2020	PERMIT
CR/2020/0692/192	6 GRESHAM WALK, TILGATE, CRAWLEY	CERTIFICATE OF LAWFULNESS FOR PROPOSED SINGLE STOREY REAR EXTENSION	17 December 2020	PERMIT
CR/2020/0703/192	101 PARK WAY, POUND HILL, CRAWLEY	CERTIFICATE OF LAWFULNESS FOR PROPOSED SINGLE STOREY REAR EXTENSION	18 December 2020	PERMIT
CR/2020/0748/HPA	4 ABBOTSFIELD ROAD, IFIELD, CRAWLEY	PRIOR NOTIFICATION FOR THE ERECTION OF A SINGLE STOREY REAR EXTENSION, WHICH WOULD EXTEND BEYOND THE REAR WALL OF THE ORIGINAL HOUSE BY 6M, AND HAVE A MAXIMUM HEIGHT OF 2.95M AND AN EAVES HEIGHT OF 2.95M	17 December 2020	PRIOR APPROVAL REFUSED

Agenda Item 2

The following documents are attached in relation to Temporary Traffic Regulation Orders:

- Holbein Road, Tilgate (Appendix A).
- Manor Royal Exit from A23 London Road, Langley Green & Tushmore (Appendix B).
- Southgate Avenue Northbound, Northgate & West Green (Appendix C)

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PUBLIC NOTICE

WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

HOLBEIN ROAD, TILGATE

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Holbein Road, Tilgate** from junction with **Hogarth Road to junction with Gainsborough Road** is temporarily prohibited from **05/01/2021 at 09.30 until 05/01/2021 at 15.00**

The restriction will be in place off peak only between 09.30 – 15.00

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **16 December 2020**

Matt Davey
Director of Highways, Transport and Planning

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PUBLIC NOTICE

Temporary closure of Manor Royal, Langley Green & Tushmore, 11th January 2021

NOTICE IS HEREBY GIVEN that from the date specified below, West Sussex County Council has temporarily closed to all traffic Manor Royal, in the Crawley District under Section 14(2) of the Road Traffic Regulation Act 1984, as amended, on Manor Royal exit from the A23 London Road onto Manor Royal to be closed only.

The temporary closure is scheduled to commence on 11th January 2021 for up to 5 days (It is estimated to be completed on 15th January 2021) and is required for the safety of the public and workforce while Doocey North East on behalf of WSCC undertakes installation of fibre ducting within the footway, the closure is required for a walkway within the carriageway.

The restriction will be in place **day-time only** from 08:00 until 17:00

An alternative route will be signed on site but please visit <https://one.network/?tm=119825765> for more details.

Access for emergency service vehicles and pedestrians will be maintained at all times during the closure.

For information regarding this closure please contact Matthew Verrall of Doocey North East on 07841070013 who will be able to assist with scope of these works.

Dated: 1st December 2020

Matt Davey

Director of Highways, Transport and Planning

West Sussex County Council

[Report a problem with a road or pavement](#) or raise a [highways related enquiry](#)
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Email: ttro@westsussex.gov.uk

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PUBLIC NOTICE

WEST SUSSEX COUNTY COUNCIL TEMPORARY TRAFFIC REGULATION

SOUTHGATE AVENUE NORTHBOUND, NORTHGATE & WEST GREEN

NOTICE IS hereby given that in pursuance of the provisions of Section 14(2) of the Road Traffic Regulation Act, 1984, as amended, the use of (and parking on) **Southgate Avenue Northbound - slip road leading to County Mall Car Park** is temporarily prohibited from **05/01/2021 at 09.30 until 05/01/2021 at 15.30**

The restriction will be in place off peak only between 09.30 – 15.00

This closure is necessary to allow **Balfour Beatty to undertake urgent carriageway pothole repairs on behalf of WSCC**

Emergency vehicle, Residential and Pedestrian access will be maintained at all times

The alternative route for traffic will be signed on site

This restriction will be effective for a maximum of 5 days from the start date given above

Any queries about the effect of the closure on traffic using the highway please contact West Sussex County Council on 01243 642105

Any queries about the works please contact **Balfour Beatty on 01243 642105**

Dated **21 December 2020**

Matt Davey
Director of Highways, Transport and Planning

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Agenda Item 5

The Crawley Conservation Areas and Non-Designated Heritage Assets Review

A Heritage Assets Review has been undertaken to support the Local Plan and update the council's heritage evidence base.

The consultant's study will be published on January 6th 2021 as part of the background evidence supporting the Local Plan consultation.

This is because some of the Assessment recommendations in respect of Areas of Special Local Character and Historic Parks and Gardens have been incorporated into the submission draft 2021 Local Plan. This reflects the fact that these designations currently have no formal basis other than their identification in the Local Plan.

Other proposals arising from the above Review will be consulted upon separately and in parallel to the Local Plan. These include:

- Recommended revisions to existing Conservation Area boundaries,
- New Conservation Areas,
- An updated list of Locally Listed Buildings

This is in order to allow for detailed consideration of the consultation responses to help inform recommendations for subsequent Cabinet and Portfolio Holder decisions respectively in due course.

This separate consultation is likely to commence in late January 2021 with the intention that any changes can be implemented in time for them to be reflected in the final version of the updated Local Plan.

Alongside this work and as set out in the council's 2020-2023 Local Development Scheme, the Council's Strategic Planning Team intend to undertake a series of Character Area Assessments, which will be prepared at a range of scales across the whole borough.

These Assessments will provide a more robust understanding of the local context and an analysis of local character and identity to guide and dictate the form of new development.

A detailed programme for this work will be prepared, with priorities including areas where considerable change is anticipated, and the importance of considering the protection of assets within an area.

A full summary of all the consultants' recommendations is available on request, please contact Ian Warren in Strategic Planning.

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Agenda Item 6

Crawley Borough Council

Consideration Report for Delegated Decision by the Leader of the Council

Decision Not Before 4 January 2021

Calendar of Meetings 2021/2022

Report of the Chief Executive – CEX/53

1. Purpose

- 1.1. An annual cycle of meetings of the Full Council, Cabinet and Committees has been produced for 2021/22. This report seeks formal approval of the calendar which, once agreed will be implemented and published.

2. Recommendations

- 2.1. The Leader of the Council is recommended (in consultation with the Head of Legal, Democracy and HR) to agree the calendar of meetings for 2021/22 for implementation.

3. Reason for the Recommendation

- 3.1. To ensure the smooth running of the Council and enable Councillors to better plan their diaries.

4. Background

- 4.1. The Full Council decision making process in terms of the Council's annual calendar of meetings forms part of the Leader's Scheme of Delegation.
- 4.2. The draft annual cycle of meetings has been circulated to Group Leaders and key officers for comment. The feedback provided will be considered and the calendar may be amended where possible to take account of the comments received.

5. Information Supporting Recommendation

- 5.1. Approval, implementation and publication of the Council's annual cycle of meetings will allow Councillors to plan their diaries and will ensure openness to the public on forthcoming Full Council, Cabinet and Committee meetings.

6. Background Papers

- 6.1 [Minute 75](#) of the Full Council meeting held on 12 December 2012

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Agenda Item 7

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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